

A Patient's Guide: Adding Additional Family Members to a MyCareCorner Registered Account

Getting Started

Additional family members (spouse, children, and/or parents) can be added to a registered MyCareCorner account once a healthcare provider (hospital or clinic) provides the family member with an email or a printed copy of the registration instructions for MyCareCorner.

Using the Email

1. To add the family member to your registered MyCareCorner account, click the link in the email instructions.

Evident Centriq Community Hospital

Patient Name: W, Kristine

Patient Portal Registration Process

During your recent visit, you were invited to register with the Patient Portal. To get started, simply register your new account by entering the following URL into your browser's address bar:

<https://login.mycarecorner.net/transfer/welcome.aspx?packageid=DTRO-SETK-DNPS-JWSF-YDYM>

When prompted to enter your invitation code, please enter the following code:

DTRO-SETK-DNPS-JWSF-YDYM

You will then be prompted to answer a verification question.

After you have entered all the required information, click the "Allow" button to complete the process. Once you receive the "Access Approved" notification on the screen, your registration is complete and you will have access to view your portal health record.

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2. The MyCareCorner page is launched. Click **Continue**.



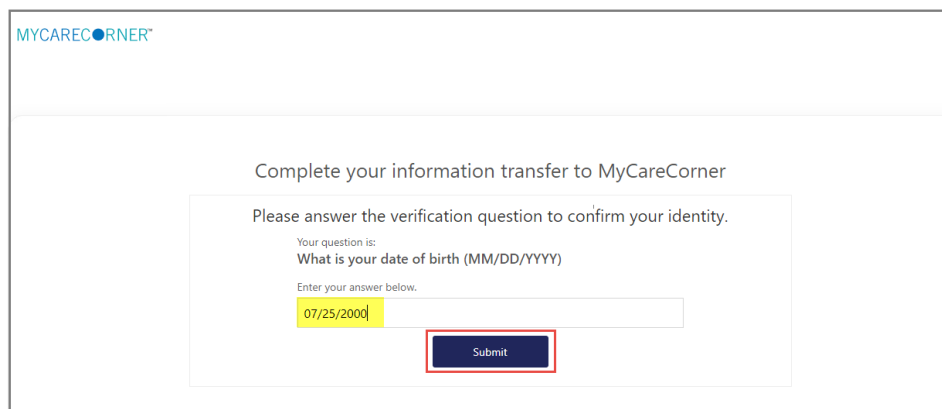
Self-Registering in MyCareCorner

- The MyCareCorner Account screen is displayed. Enter the registered account member's **Email** and **Password** and click **Sign In**.



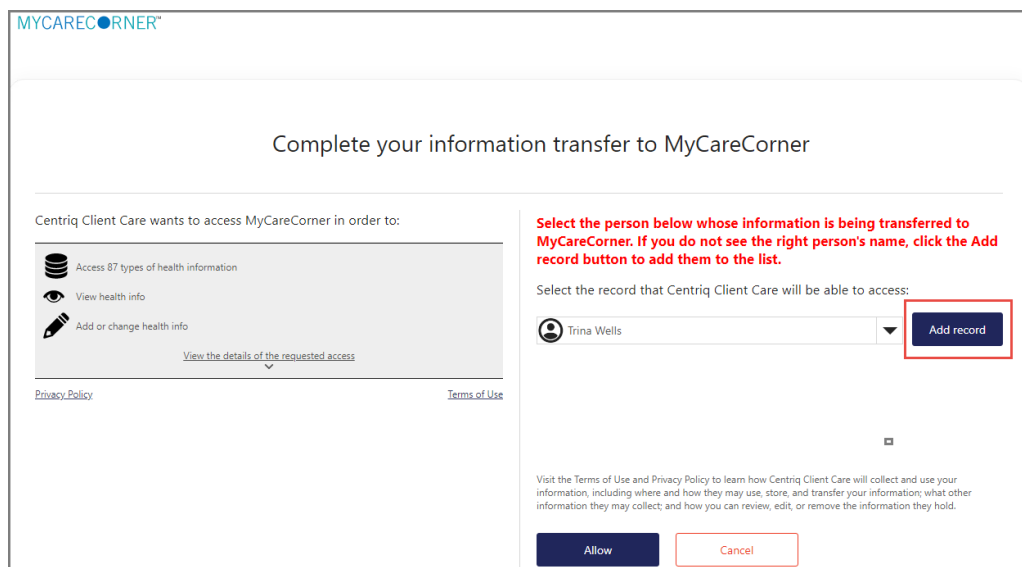
The image shows the MyCareCorner sign-in interface. On the left, there is a 'Sign in to Your Account' section with fields for Email (containing 'wellst@email.com') and Password (masked with dots). Below these fields is a 'Sign In' button. To the right of the sign-in section is a large graphic featuring a family photo in the center, surrounded by smaller circular icons depicting a person at a laptop, a person with a stethoscope, and an elderly couple. The background is dark blue with a network-like pattern of white circles and lines.

- To confirm the identity of your family member, enter the family member's date of birth and click **Submit**.



The image shows the MyCareCorner verification screen. It features the MyCareCorner logo at the top. The main heading is 'Complete your information transfer to MyCareCorner'. Below this, it says 'Please answer the verification question to confirm your identity.' The question is 'What is your date of birth (MM/DD/YYYY)'. There is a text input field containing '07/25/2000'. Below the input field is a blue 'Submit' button.

- The Information Transfer page is displayed. To add your family member's record to your account, click **Add record**.



The image shows the MyCareCorner information transfer screen. It features the MyCareCorner logo at the top. The main heading is 'Complete your information transfer to MyCareCorner'. Below this, it says 'Centriq Client Care wants to access MyCareCorner in order to:'. There are three icons representing different types of access: 'Access 87 types of health information', 'View health info', and 'Add or change health info'. Below these icons is a link to 'View the details of the requested access'. To the right, there is a section titled 'Select the person below whose information is being transferred to MyCareCorner. If you do not see the right person's name, click the Add record button to add them to the list.' Below this is a dropdown menu showing 'Trina Wells' and a blue 'Add record' button. At the bottom, there are 'Allow' and 'Cancel' buttons.

Self-Registering in MyCareCorner

- On the Create New Record screen, enter the First Name, Last Name, Relationship, Sex, and Date of Birth of the family member's record you are adding. Then, enter the characters you see in the field provided and click **Create**.

MYCARECORNER

Create New Record

Profile Image * mandatory field
[Choose File](#) No file chosen

* First Name
Kristine

* Last Name
Wells

* Relationship
Child

* Sex
☒ Female ☐ Male

* Date of Birth
07/25/2000

* Enter the characters you see
Kntjst
Kntjst1

Create Cancel

- The Information Transfer page is displayed. Select the family member's record from the drop-down list and click **Allow**.

MYCARECORNER

Complete your information transfer to MyCareCorner

Centriq Client Care wants to access MyCareCorner in order to:

- Access 87 types of health information
- View health info
- Add or change health info

[View the details of the requested access](#)

[Privacy Policy](#) [Terms of Use](#)

Select the person below whose information is being transferred to MyCareCorner. If you do not see the right person's name, click the Add record button to add them to the list.

Select the record that Centriq Client Care will be able to access:

Kristine Wells

Add record

Allow Cancel

- The Access Approved screen is displayed. Click **Home**.

MYCARECORNER

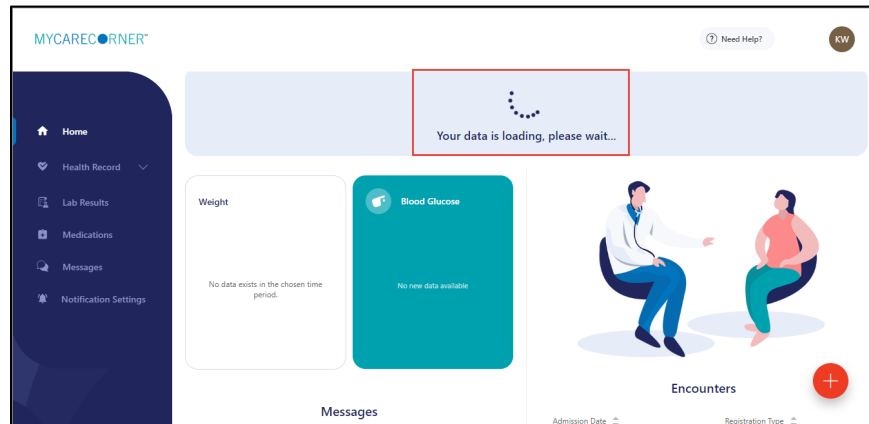
Access approved

Congratulations! You have completed the steps necessary to exchange information with your provider. Depending on how your provider uses MyCareCorner, they might view information that you add to your MyCareCorner record, or add information to your MyCareCorner record for you to view. Please ask your provider if you have questions about what to do next. You may be able to use apps that work with MyCareCorner to create, view or use health data in your record.

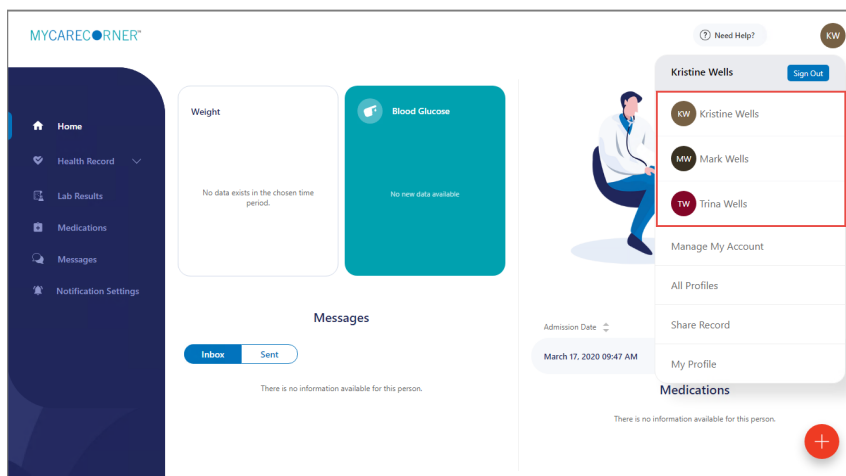
Home

Self-Registering in MyCareCorner

- As the Patient Dashboard is displayed, a **Your Data is Loading** message is displayed. Once the message disappears, refresh your browser and your family member's health record will be displayed.



- To access your record and/or other linked records to your account, click the circle with your family members initials on it (in the upper-right corner of the screen). Then, select the health record you want to access.



Using the Printed Instructions

- To add the family member to your registered MyCareCorner account, enter the URL from the printed invitation into the browser window.

Evident Centriq Community Hospital

Patient Name: W, Kristine

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After you have entered all the required information, click the "Allow" button to complete the process. Once you receive the "Access Approved" notification on the screen, your registration is complete and you will have access to view your portal health record.

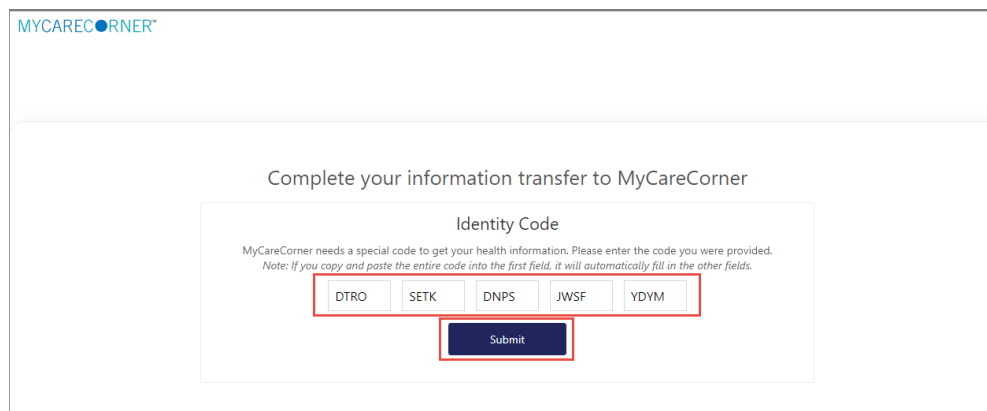
[Print](#)

Self-Registering in MyCareCorner

2. The MyCareCorner page is displayed. Click **Continue**.



3. The Invitation Code screen is displayed. Enter the invitation code from your printed instructions. Click **Submit**.

The image shows the MyCareCorner Invitation Code screen. At the top is the MyCareCorner logo. Below it, the text reads "Complete your information transfer to MyCareCorner". In the center, there is a box titled "Identity Code". Inside this box, it says "MyCareCorner needs a special code to get your health information. Please enter the code you were provided." and a note: "Note: If you copy and paste the entire code into the first field, it will automatically fill in the other fields." Below this text is a row of five input fields containing the characters "DTRO", "SETK", "DNPS", "JWSF", and "YDYM". Below these fields is a blue button labeled "Submit".

4. The MyCareCorner Account screen is displayed. Enter the Email and Password of the registered account member and click **Sign In**.

The image shows the MyCareCorner Account screen. On the left, the MyCareCorner logo is at the top. Below it, the text reads "Don't Have an Account Yet?" followed by a paragraph explaining that signing up is quick and easy. Below this text is a button labeled "Create Account". Below that is a section titled "Sign in to Your Account". This section contains two input fields: "Email" with the value "wellst@email.com" and "Password" with a masked password "*****". Below these fields is a link that says "Forgot Password?". At the bottom of this section is a blue button labeled "Sign In". On the right, there is a large graphic with a dark blue background and a network of white circles and lines. In the center of this graphic is a large circular photo of a smiling family (a man, a woman, and two children). Smaller circular photos of other people are connected to the central network.

5. The remaining steps are the same as in the *Using the Email* section. See steps 4-10 above to complete the process.